



EVENT PERMIT APPLICATION FORM

Speedway clubs / promoters require a WA Speedway Commission Event Permit for each race meeting held at their venue. The Event Permit is an essential component of a venue operators risk management processes under the WA Speedway Safety Governance Framework.

Track Details

Track Name:

Club/ Promoter Name:

Contact Name:

Email:

Phone:

Event Date(s):

Start:

Finish:

Event Classification

- Club practice/ demonstration
- Club Meeting/ Club Points, or club run Series
-
- Blue Ribbon (State or National Title, Major Event/ Series)

WA Speedway Commission Steward Accreditation Level Required:

Club Steward

Chief Steward

Event Details

Please list all competing Speedway divisions:

Please list all competing Burnout divisions:

Please list any other special features/ exhibitions to be held (e.g. monster trucks, fireworks, special displays, demo derby):

Does your Public Liability Insurance cover these divisions & features/ exhibitions?

Yes

No

Local and State Government Approvals

Have you obtained required Government approval(s), e.g. liquor licensing, fireworks, food stall approvals?

Yes

Pending

Not required

Personnel involved in conducting the Meeting:

Steward Name

Scrutineers Name

Safety Officer Name

Clerk of Course

WA Speedway Commission Accreditation Level

- Chief Steward
- Club Steward
-
- Chief Scrutineer
- Club Scrutineer



Emergency Provisions

Has attendance of a Medical Service Provider been confirmed? Yes Pending No

Yes No

Will an ambulance be present during racing?

If No, provide details of alternate medical emergency arrangements below:

Yes Pending No

Has attendance of a Fire and Rescue Service been confirmed?

If No, provide details of alternate fire safety arrangements below:

Have all fire extinguishers been checked and certified within the last 6 months?

Yes No

Do you have available the following *MINIMUM* safety equipment:

Fire blanket	<input type="checkbox"/> Yes <input type="checkbox"/> No	Vehicle capable of lifting approximately 1.5 tonnes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bolt cutters	<input type="checkbox"/> Yes <input type="checkbox"/> No	4 x 7.7 kg dry powder extinguishers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Seat Belt Cutter	<input type="checkbox"/> Yes <input type="checkbox"/> No	4 x 7.7 kg alcohol resistant foam fire extinguishers	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Access to water in the Pit Area	<input type="checkbox"/> Yes <input type="checkbox"/> No

Additional fire & safety equipment is required for large events and in canteen/club rooms. Please ensure you have completed a risk analysis of your safety equipment needs. Refer to the Track Operators Manual for more information.

Prior to the start of any practice session or event, the person responsible for fire emergencies must be advised of the fuel types of competing vehicles and check all extinguishers are full and in working order.

External emergency provisions

Have you notified local police of your event date and time? Yes Pending No

Have you liaised with your nearest hospital/ medical service? Yes Pending No

Have you verified the hospital/ medical centre is open and staffed with Doctor/ medical personnel for the duration of your event? Yes Pending No

Do you have an emergency plan? Yes Pending No

Facility modifications/ improvements

Have all Critical Elements identified in the Safety Improvement Plan/ Track Grading Work Orders been addressed, with details provided to the Track Grading Committee? Yes No
All critical safety improvements/ work orders must be completed with evidence/ advice provided to the Track Grading Committee before an event permit will be issued.

Please detail any other changes or improvements to the track safety barrier system or facilities at your venue that have not yet been reported to the WA Speedway Commission:



Please collate the following contact details for each person/ role prior to the start of your event, and provide a copy to each person on the day. This may form part of your emergency plan.

Other contact details that may assist Stewards in running the event include: pit marshal, grid organiser/ handicapper, drivers representative, track curator and other assisting stewards.

Event Emergency Communication Contacts		
Position/ Organisation	Name	Contact Phone Number
Chief/ Club Steward		
Scrutineer		
Club President		
Club Secretary		
Ambulance Crew		
Fire & Rescue Crew		
Duty Police Officer		
Nearest staffed and open Hospital		

“Personal information collected by the WA Speedway Commission is for the primary purpose of membership requirements and/or competition purposes. It will not be released for any form of commercial gain and will be maintained in a secure location as per the requirements of the Privacy Act”.

Event Permit Fee 2021/22: \$0 for affiliated clubs
 \$180 (GST Incl.) for non-affiliated clubs

WA Speedway Commission

Payment Details: BSB 633-000
 Account Number: 151681632

Cheques: **WA Speedway Commission**
 PO Box 1154
 Osborne Park DC, WA, 6916